

APPLICATION FOR MEMBERSHIP

Please complete this form and provide the following supporting information if you wish to apply for membership in the UK Consulting Centre.

Please read the accompanying Notes for Guidance carefully before submitting your application.

Name of institution	
Address for correspondence	
Centre contact name	
Position	
Telephone number and extension	
Fax number	
E-mail address	

Your application should include a hard copy of this form signed and dated by the head of the institution and supported by all the following information about your institution.

The supporting information should be sent electronically to info@consultingcentre.co.uk, or by 3.5" floppy disk, or CD Rom to the UK Consulting Centre postal address in Coventry. Documents should be formatted in Microsoft compatible software or as PDF files and provide hyperlinks or web addresses to existing documents such as your current prospectus and inspection reports. There may be other documents which you feel are appropriate for UK Consulting Centre to access in the same way. Alternatively you may attach a hard copy of the information to this application form.

- 1.1 Current prospectus
- 1.2 Physical resources
- 1.3 Human resources
- 1.4 Organisational structure
- 1.5 Quality assurance system
- 1.6 Equal opportunities policy and procedures
- 1.7 Health and safety policy and procedures
- 1.8 Admissions/induction processes for students
- 1.9 Assessment procedures
- 1.10 Appeals procedures
- 1.11 External quality assurance reports

I certify that the information supplied by this organisation is correct:

Signed:

Date:

(Chief Executive /Vice Chancellor/Head Teacher)